

Head of Art

MPS/UPS, Inner London Scale + TLR 1A

Accountable to SLT Line Manager and Headteacher

To lead on Teaching and Learning in the Art Department

- Set high expectations for your team so that all students in Art are inspired, motivated and challenged to reach their full potential, and in doing so meet their progress and attainment targets.
- Plan and teach well-structured, scaffolded lessons that support and challenge all students, including those who are disadvantaged, SEND and EAL, to access the key learning across the department.
- Reflect on the effectiveness of your teaching and that of your team and adapt accordingly to ensure all students are learning effectively in Art lessons.
- Use assessment data to identify areas for intervention and provide feedback to students, staff and families in order to promote progress and outcomes for all students in Art.
- Promote and celebrate student achievement including the use of rewards.
- Lead on managing behaviour effectively in Art, in line with the school behaviour policy, ensuring all staff and students follow the Highgate Wood Way.
- To establish a purposeful learning environment in Art where diversity is valued and where students feel safe, secure and confident.

Curriculum and assessment

- Be responsible for developing a rigorous and inspirational, knowledge rich Art curriculum
- Lead your team in collaborative curriculum planning and development, including the sharing of resources and best practice within the department.
- Engage with an evidence and research-based approach to curriculum development and support your team to do the same.
- To develop a curriculum that meets the needs of all students including SEND and EAL students.
 - To ensure that GCSE and exam courses are planned in line with exam specifications and that all team members are confident in effectively preparing students for exams.
- Monitor student progress through formative and summative assessment. Use this to identify underperformance, plan appropriate support and achieve excellent outcomes for all students in Art.
- Complete a thorough analysis of examination and assessment data and complete a comprehensive intervention plan to ensure all students meet their target grades in Art.

Professional development

- Participate fully in the school's Professional Learning and Development (PLD) programme.
- Keep up to date with developments in pedagogy, research and teaching practice, relevant to your subject area.
- Keep up to date with subject specific developments and lead Art PLD during Curriculum Time
- Coordinate relevant PLD opportunities for members of your department.
- Observe colleagues in developmental lesson observations, and coach colleagues as appropriate.

Other responsibilities

- Support the school's commitment to safeguarding and actively promote the safety and welfare of our students
- Identify relevant school improvement issues through rigorous self-evaluation processes focussed on learning and achievement in Art
- Provide the Senior Leadership Team with relevant curriculum and student progress information
- Write the Department Development Plan in line with whole school priorities and evaluate progress made towards targets throughout the year
- Contribute to the wide range of extra-curricular activities offered at Highgate Wood School
- Ensure compliance with the school's data protection rules and procedures
- Ensure regulations regarding Health & Safety are maintained
- Support and maintain all whole school policies
- To attend meetings, parents' evenings and other functions, as required by the Headteacher
- To uphold agreed standards of dress, behaviour and discipline around the school
- Liaise effectively and professionally with other staff, parents and governors
- Induct, support and monitor new staff
- Act as a performance development team leader for identified teachers
- Set cover work, when absent colleagues are unable to do so