

31st October 2020

Dear Parent\Carer,

I do hope that you have had a restful and enjoyable half-term break and that your children are looking forward to returning to school.

As mentioned in my letter before the break, we will be introducing some changes for the coming half term and will be opening to students later than normal on the first day back to help ensure that these changes are fully in place.

On Monday 2nd November:

- Year 7, 8 and 9 will arrive at 10.20am for a 10.30am start
- Year 10, 11 and Post 16 will arrive at 10.35am for a 10.45am start

The day will start with an extended tutor period with form tutors. Following this, the first lesson of the day will be period 3 at 11.35am. We start in timetable week 2.

They will be some changes to where we ask different year groups to enter school. Year 7, 8 and 9 will continue to use Montenotte Road, Park Road and the Tennis Court entrances respectively, but Year 10 will now be entering and leaving through the Park Road entrance, Year 11 will be using the Montenotte Road entrance and our Sixth Formers will be using the Tennis Courts.

We are also altering some of the daily schedules for the different year groups, and I include below the outline for the day for all year groups. This includes a rotation of the use of the Canteen and Pod at break time so all students get the chance to enjoy being outside one week during each fortnight. I know that this is something that parents of children in years 7 and 9 have been requesting for a while now, so I am pleased that we have been able to work out a way to achieve this.

Year 10 and 11 Positive Covid Tests

Parents will be aware that there was an increase in the number of positive test results in the Year 10 bubble before half term. This led to us having to ask the entire year group to self-isolate during the last week before the break (and for a period of days during the half term). During this half term week we were also alerted to two cases in the Year 11 bubble, which resulted in us having to ask a number of students in Year 11 to isolate during the half-term and also for the coming week. I am again very grateful that we were alerted to these promptly. I should remind you that our "hotline" for reporting positive test results is: 0208 342 7975. and our "hot email" is covid@hws.haringey.sch.uk

Highgate Wood School Student Council supports individual action to address the issues of Climate Change and promotes the United Nations top 10 recommendations.



5-minute showers



Drive less



Lights off



Local produce



Recycle



Meat-free meals



Zero-waste fashion



Unplug



Refill and reuse



Bring your own bag

Our provision for remote learning means that students in the affected should now be ready to go to their regular classes online in google classrooms and follow their usual daily timetable. When an entire year group is self-isolating most lessons will be delivered through Google Meet video conferences, at other times teachers will arrange to have work available on Google classrooms that will allow those at home to keep up with the work that is being done in class. If you have any issues with accessing the Google classroom, whether that is because of lack of equipment or other technical issues, please email Mr Ashman (tas@hws.haringey.sch.uk)

The coming week includes Bonfire Night. I would like to take this opportunity to remind families that no fireworks of any description are allowed in school. Should any student break this rule it will be dealt with extremely seriously (with permanent exclusion being the outcome in extreme cases). The safety of students and staff is paramount at all times at HWS. A message will be going out to students on Monday during tutor time to remind them of our expectations during this period.

I would also like to remind you that, as part of London, Haringey is at HIGH local Covid alert level which means that individuals must not meet socially with friends and family indoors in any setting unless you live with them or have formed a support bubble with them. Whilst I do appreciate that this is a particular challenge for teenagers, I do urge all families to do everything they can to encourage their children to follow both the letter and the spirit of the guidance. Click [here](#) to read the full government guidance on the restrictions in place.

Since the start of term we have been working on finding a way to re-start the individual music lessons at HWS that many students have signed up for. We have made good progress on this and have come up with plans to deliver the peripatetic lessons safely. Precautions include ensuring good ventilation, maintain social distancing between teachers and students, the use of plastic guards and by ensuring good sanitising practice is adopted for each instrument used. We are not quite able to confirm the start date for lessons, but these will commence at some point during this half term. We will update you shortly. In the meantime, if you have any queries, please contact Mrs Tina Hassan (tha@hws.haringey.sch.uk).

I have been asked by Ms Ereira (LRC Manager) to remind students to return any overdue books. We have positioned a trolley outside of the LRC every day for students to drop off their library books. This is an important part of the process that we are putting together to start to increase children's access to the wealth of reading materials in our LRC.

In the coming weeks we have Parent Consultation Evenings scheduled for Years 8 and 9. We fully intend for these to take place, but they will now be held virtually rather than in school. This will be using an entirely new system so I do ask for your support and patience as we deal with the teething problems we are likely to face with its introduction. Families for children in Year 8 and 9 will be contacted separately with the details very shortly.

Regards



Patrick Cozier
Headteacher

It is now more important than ever to be in the right place at the right time. Please ensure you give yourself enough time to be in school when you should. Make sure you are ready to learn and always to keep yourself and others safe: wash hands, cover face, make space.

YEAR 7	
Entrance and Exit: Montenotte Road	
8:15 - 8:25	Line up Main Playground
8:25 - 8:55 (30m)	Tutor (Pastoral) Time
5 min Supervised movement	
9:00—9:55 (55m)	Period 1
9:55 - 10:15 (20m)	Reading Time
10:15 - 10:35 (20m)	BREAK TIME
10:35—11:35 (1h)	Period 2
11:35—12:30 (55m)	Period 3
12:30 —12:55 (25m)	Period 4 (Part 1)
Supervised walkdown	
13:00 - 13:30 (30m)	LUNCH TIME
13:30 —14:00 (30m)	Period 4 (Part 2)
14:00 —14:55 (55m)	Period 5
Dismissed from Main Playground	

Week One Pod
Week Two Canteen

YEAR 8	
Entrance and Exit: Park Road	
8:15 - 8:25	Line up Back Playground
8:25 - 8:55 (30m)	Tutor (Pastoral) Time
5 min Supervised movement	
9:00—9:50 (50m)	Period 1
9:50 - 10:15 (25m)	BREAK TIME
10:15 - 10:35 (20m)	Reading Time
10:35—11:35 (1h)	Period 2
11:35—12:25 (50m)	Period 3
Supervised walkdown	
12:30 - 13:00 (30m)	LUNCH TIME
13:00 —14:00 (1h)	Period 4
14:00 —14:55 (55m)	Period 5
Dismissed from Back Playground	

Week One Canteen
Week Two Pod

YEAR 9	
Entrance and Exit: Tennis Courts	
8:15 - 8:25	Line up Tennis Courts
8:25 - 8:55 (30m)	Tutor (Pastoral) Time
5 min Supervised movement	
9:00—9:55 (55m)	Period 1
9:55—10:35 (40m)	Period 2 (Part 1)
10:35 - 10:55 (20m)	BREAK TIME
10:55—11:15 (20m)	Period 2 (Part 2)
11:15 - 11:35 (20m)	Reading Time
11:35—12:30 (55m)	Period 3
12:30 —13:25 (55m)	Period 4
Supervised walkdown	
13:30 - 14:00 (30m)	LUNCH TIME
14:00 —14:55 (55m)	Period 5
Dismissed from Tennis Courts	

Week One Canteen
Week Two Pod

YEAR 10	
Entrance and Exit: Park Road	
8:30 - 8:40	Line up Back Playground
8:40 - 9:00 (20m)	Tutor (Pastoral) Time
9:00—9:55 (55m)	Period 1
9:55—10:55 (1h)	Period 2
10:55 - 11:15 (20m)	BREAK TIME
11:15 - 11:35 (20m)	Reading Time
11:35—12:30 (55m)	Period 3
12:30 —12:55 (25m)	Period 4 (Part 1)
Supervised walkdown	
13:00 - 13:30 (30m)	LUNCH TIME
13:30 —14:00 (30m)	Period 4 (Part 2)
14:00 —15:10 (70m)	Period 5
Dismissed from Back Playground	

Week One Pod
Week Two Canteen

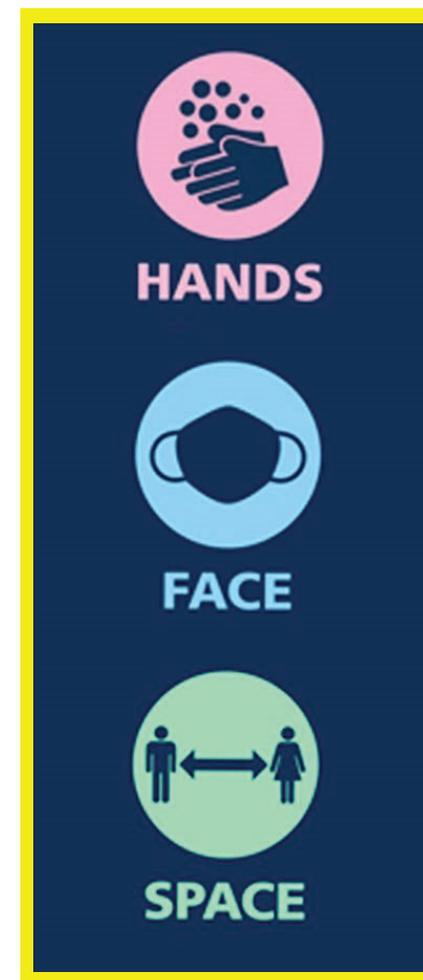
YEAR 11	
Entrance and Exit: Montenotte Road	
8:30 - 8:40	Line up Main Playground
8:40 - 9:00 (20m)	Tutor (Pastoral) Time
9:00—9:55 (55m)	Period 1
9:55 - 10:15 (20m)	Reading Time
10:15—11:15 (1h)	Period 2
11:15 - 11:35 (20m)	BREAK TIME
11:35—12:25 (50m)	Period 3
Supervised walkdown	
12:30 - 13:00 (30m)	LUNCH TIME
13:00 —14:00 (1h)	Period 4
14:00 —15:10 (70m)	Period 5
Dismissed from Main Playground	

Week One Canteen
Week Two Pod

POST 16	
Entrance and Exit: Tennis Courts	
8:30	Arrival at Tennis Courts
8:40 - 9:00 (20m)	Tutor (Pastoral) Time
9:00—9:55 (55m)	Period 1
9:55 - 10:15 (20m)	BREAK TIME
10:15 - 10:35 (20m)	Reading Time
10:35—11:35 (1h)	Period 2
11:35—12:30 (55m)	Period 3
12:30 —13:30 (1h)	Period 4
Supervised walkdown	
13:30 - 14:00 (30m)	LUNCH TIME
14:00 —15:10 (70m)	Period 5
3:10 leave from Tennis Courts	
Or Period 6	
4:10 leave from Montenotte Rd	

Week One Pod
Week Two Canteen

All Key Stage 3 students must line up in the Tennis Courts at the end of lunch to be escorted back to class by their teacher.



OUR SCHOOL DAY