

4th October 2020

Dear Year 7 Parent,

You should have received an email on Friday letting you know that we have reintroduced Tutor Time for all students at Highgate Wood School. The majority of our families will know what this means, and I am sure will welcome it. However, I am aware that there will be some families whose children are new to the school for whom an explanation would be helpful.

Highgate Wood School has always had a strong pastoral system that allows us to support students in their general well-being and help them to do their best. At the heart of this is the Tutor Group and the group's Form Tutor. The Form Tutor is the "go-to" person for the children in that group, they are also usually the first point of contact for parents and carers for issues to do with school. The tutors are assisted by their respective Heads of House and Deputy Heads of House.

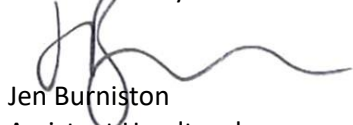
Tutor time is not as long as regular lessons, but it does happen every single day. Tutors will keep track of the attendance, achievements and concerns of every member of their tutor group. They will remind them of events that are coming up and also of the more general school expectations and routines. Tutees will be able to use this time to let their tutor know of any issues or worries they may have themselves.

Whilst the children's teachers change from year to year, and their teaching groups will vary too, the Tutor Group does not. Your child is likely to be in the same tutor group from Year 7 through to Year 11. Moreover, as far as possible, the tutor remains the same too. It is quite that your child's form tutor will be standing up at Celebration Evening 2025, congratulating them on their achievements and reflecting on their journey through the school.

Every students' relationship with their Tutor Group and with their tutor is special and that is why I am so pleased we are able to reintroduce it during this challenging time.

If you would like more information please do not hesitate to contact me.

Yours sincerely



Jen Burniston
Assistant Headteacher

Highgate Wood School Student Council supports individual action to address the issues of Climate Change and promotes the United Nations top 10 recommendations.

