

# HIGHGATE WOOD SCHOOL



## OUR UNIFORM CODE

MAKING A POSITIVE DIFFERENCE

MAINTAINING HIGH EXPECTATIONS

INSPIRING SELF BELIEF



## **TIES**

School tie pulled up to the top shirt button with at least 5 stripes visible.

## **SHIRT**

Plain white shirt, tucked in at the waist and with the top button done up.

## **BLAZER**

School blazer, sleeves rolled down. Must be worn at all times around the school.

## **SKIRT**

School skirt, not rolled up at the waist. The length of the skirt will generally be just above the knee or longer.

## **TROUSERS**

Black trousers, plain, regular fit. Not tight fitting or "skinny".

## **SHOES**

Plain black formal shoes, not looking like trainers.

# **SMART \* PROUD \* HAPPY**

## HIGHGATE WOOD SCHOOL UNIFORM CODE

It is important that all students follow the uniform code and abide by its rules. If a student is not dressed appropriately in school uniform, without an agreed reason, they will not be allowed to join the rest of the learners in their classes.

If a student comes to school with incorrect footwear or any incorrect or missing uniform item, they must go to the House Office before 8:30am. They should have a note from their parents\carers that explains the problem and outlines the plan to remedy the issue. The note must be shown to Mrs Malm who will issue a replacement item for that day or a school note confirming the agreed arrangements for that day. The student will need to show that school note to any member of staff who requests to see it.

If a student is seen during the day wearing incorrect footwear or any incorrect or missing uniform item, and do not have a note from the House Office, they will be placed out of circulation.

If a student infringes the uniform code by not having their shirt tucked in, their tie correctly fastened or their skirt or trousers arranged properly they will be reminded to correct this. This should be done immediately. SIMS demerits for these uniform infringements will be given at the teacher's discretion.

If any student persistently infringes the uniform code this will be viewed in exactly the same way as the persistent refusal to follow any other instruction and the appropriate sanction will be applied.

*If there is any doubt about whether a particular item is acceptable parents should check with the school before purchasing. The Headteacher reserves the right to exercise his discretion over any specific item in relation to whether or not it is an acceptable part of the school uniform*

# HIGHGATE WOOD SCHOOL UNIFORM CODE

## BOYS

**Shirt:** Plain white, tucked into trousers at all times. The top button should be fastened.

**Trousers:** Plain black regular fitting trousers, not tight or “skinny” but must be straight cut, medium width, regular fit or pleated. They should not be worn below the waist (no underwear should be visible). NO JEANS, LEGGINGS, TRACKSUIT BOTTOMS or CORDS.

**Ties:** All students must wear a school tie with their House strip. Ties must be pulled smartly up to the top shirt button. Ties should be at a length that at least five of the stripes can be seen of the thick edge.

**Jumpers\Cardigans:** Plain black, V-neck with HWS blue trim around the neck to be worn in cold weather as needed, not tucked in at the waist. No other form of jumper\cardigan is acceptable.

**Blazers:** Plain black HWS blazer with school logo on breast pocket and HWS blue lining. Blazers are worn at all times except inside a classroom where they may be put on the back of a chair.

**Shoes:** Plain black leather (or leather look), suede or patent shoes with flat heels. Plain black ankle boots are also acceptable. No coloured trim or stitching. School shoes must be formal shoes and not have the look of a trainer or sports shoe. If it looks like a trainer it will be considered to be a trainer and not allowed.

**Socks:** Plain black, white or grey ankle socks or below the knee socks. Socks must be plain with no logos or frills.

## GIRLS

**Shirt:** Plain white, tucked into trousers/skirt at all times. The top button should be fastened.

**Trousers:** Plain black regular fitting trousers, not tight or “skinny” but must be straight cut, medium width, regular fit or pleated. They should not be worn below the waist (no underwear should be visible). NO JEANS, LEGGINGS, TRACKSUIT BOTTOMS or CORDS.

*or*

**Skirt:** School skirt, with summer blue strip. It needs to be just above knee-length with waist buttons visible.

**Ties:** All students must wear a school tie with their House strip. Ties must be pulled smartly up to the top shirt button. Ties should be at a length that at least five stripes can be seen of the thick edge.

**Jumpers\Cardigans:** Plain black, V-neck with HWS blue trim around the neck to be worn in cold weather as needed, not tucked in at the waist. No other form of jumper\cardigan is acceptable.

**Blazers:** Plain black HWS blazer with school logo on breast pocket and HWS blue lining. Blazers are worn at all times except inside a classroom where they may be put on the back of a chair (or coat hook).

**Shoes:** Plain black leather (or leather look), suede or patent shoes with flat heels. Plain black ankle boots are also acceptable. No coloured trim or stitching. School shoes must be formal shoes and not have the look of a trainer or sports shoe. If it looks like a trainer it will be considered to be a trainer and not allowed.

**Tights:** Plain black, white, grey or flesh coloured (no patterns).

**Socks:** Plain black, white or grey ankle socks or below the knee socks. Socks must be plain with no logos or frills.

## All

**Religious Wear:** Religious wear is acceptable, although the school does require that items be restricted to plain black, blue or white

**Bag:** Students must have a bag large enough and strong enough to carry all the required school equipment plus other items they require.

**Coat/Rainwear:** There is no uniform coat. If students wear a coat or raincoat, it must be worn over the blazer (and not instead of it). Rainproof or waterproof coats with a full zip are permitted, irrespective of their thickness, but must be large enough to fit comfortably over the blazer. Preferably, the coat or raincoat will be a plain, dark colour. NO HOODIES, DENIM OR LEATHER JACKETS, NO BOMBER JACKETS OR ANY COAT OR JACKET CARRYING LARGE LOGOS IS ALLOWED.

**Headwear:** Hats/caps can be worn outside and in the playground, but must be removed inside the building. Bandanas are not allowed. Headbands or fabric head ties (which can be classified as a headband) cannot cover the whole head but should be worn like an Alice band, and must be plain black, navy or white.

**Jewellery:** Large items of jewellery should not be worn, e.g. large hooped earrings (earrings bigger than that which comfortably can fit a finger between the ear lobe and the earring), large bracelets or rings. **Necklaces/Chains:** should be worn under shirts so that they are not visible. You may be asked to remove jewellery during some practical lessons for reasons of Health and Safety.

**Makeup:** Teachers reserve the right to ask students to remove excessive makeup at their discretion. Light touch subtle make up is acceptable.

**False Nails:** Are not acceptable at school. Students found wearing them will be asked to have them removed by the following school day.

## PE Kit:

All students must have the following in their PE kit:

- Polo shirt of their house colour (purchased through School Colours Direct)
- HWS Black tracksuit bottoms or any plain, non branded black tracksuit bottoms (no logos, no branding, and not leggings).
- PE hoodie (this item is optional, but no other hoodie is acceptable. Purchased via school)
- Black shorts
- Black sport socks
- Trainers (any colour)

NB - Only the polo shirt in the house colour is compulsory. Hoodies are optional but no hoodie apart from the ones sold through the school shop are permitted.

## Required School Equipment

Every student in every lesson should be equipped with at least two black or blue pens, a green and purple pen, two pencils, coloured pens or pencils, a 30 cm ruler, a sharpener and a rubber (correction fluid is not allowed), all kept in a pencil case, together with their Student Planner and personal reading book. In addition a calculator and geometry set is required for many subjects as is a PE Kit for PE lessons. All students should also always carry with them their photo ID card.



## SCHOOL SHOES



The acceptable school shoes are plain black leather (or leather look), suede or patent low-heeled shoes or ankle boots with no coloured trim or stitching. They must be formal shoes and not have the look of a trainer or sports shoe. If it looks like a trainer it will be considered to be a trainer and not allowed. Examples of these include Nike Air Forces, Converse, and Vans. Remember that just because the shop calls it a school shoe does not mean it is a Highgate Wood School shoe.



## SCHOOL TROUSERS



Plain black regular fitting trousers, purchased from any shop, are acceptable for school. They should not be tight or “skinny” but must be straight cut, medium width, regular fit or pleated. They should not be worn below the waist (no underwear should be visible). Denim trousers, trousers with rivets, trousers made of any stretchy material, trousers that are tight below the knee, leggings\jeggings or thick tights used as trousers are not acceptable, nor are trousers that are not full length.

## SCHOOL SKIRTS



School skirts are purchased from School Colours Direct.

Skirts should not be rolled up at the waist and the five waist buttons should be visible.

It is expected that the length of the skirt will generally be just above the knee or longer.

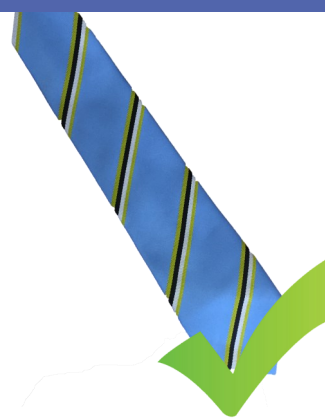
## SCHOOL JUMPERS AND CARDIGANS



School jumpers and cardigans are purchased from School Colours Direct.

They are not compulsory items of uniform but no other jumper or cardigan is allowed. Students are also not allowed to wear a jumper or cardigan as an alternative to their blazer. Blazers must be worn when required irrespective of whether a jumper or a cardigan is also being worn. Neither the cardigan nor the jumper should be tucked in to trousers or

## SCHOOL TIES



School ties are available to purchase from the school. They carry either DaVinci Blue, Seacole Green or Edison Yellow stripes. They must be worn at all times, tied properly and pulled up to the top button of the shirt. At least five stripes should be visible on the thick part of the tie. (For Health and Safety reasons students will be asked to remove their ties during certain practical activities in the classroom).



## SCHOOL BLAZERS



School blazers are purchased from School Colours Direct.

Blazers need to be worn at all times. They need not be worn in the playground at break or lunch times, but students must remember to put them back on before entering the school buildings.

In the classroom the teacher will usually give permission for blazers to be removed, but they must be put on again before leaving the class.

## SCHOOL SOCKS



Plain black, grey or white socks are acceptable. Socks carrying logos, branding or frills are not. Only plain socks should be worn.

## COATS AND JACKETS

There is no uniform coat. If students wear a coat or raincoat, it must be worn over the blazer (and not instead of it). Rainproof or waterproof coats with a full zip are permitted, irrespective of their thickness, but must be large enough to comfortably fit over the blazer. Preferably, the coat or raincoat will be a plain, dark colour.

NO HOODIES, DENIM OR LEATHER JACKETS, NO BOMBER JACKETS OR ANY COAT OR JACKET CARRYING LARGE LOGOS IS ALLOWED.



## MOBILE PHONE RULE



Mobile phones should not be seen or heard in school. If they are, they will be confiscated and will not be returned for a full week. In order to ensure that a phone is not confiscated (potentially for a full week) please ensure that the phone is neither heard nor seen.

If a student has to contact home during the school day they should go to the House Office and arrangements will be made to enable them to contact home.

## REFILLABLE WATER BOTTLE - KEEP HYDRATED



We encourage all students to bring a refillable water bottle into school every single day. It is important that they stay hydrated and they can refill their bottle from the water fountains at break and lunchtimes.

## BUYING ITEMS SCHOOL UNIFORM

School uniform items should be bought from School Colours Direct.

School blazers, school jumpers and cardigans, school skirts, the PE Hoody

and PE polo shirt are only available from School Colours Direct. **Ties** are available to purchase from both the school and from School Colours Direct.

The School Colours Direct shop can be accessed through the link on the website or direct at <http://bit.ly/hwsuni>.



- After ordering it can take up to two weeks for delivery.
- Orders can be delivered directly to home address at an additional delivery price.
- If you prefer to collect your items from the school, there is no delivery fee. Items can be
- collected from reception on the 2nd and 4th Friday of every month (except during school holidays) from 1.30-2.00pm ONLY.
- Check you are ordering the correct sizes. We advise students to come to the uniform sizing sessions held every Friday at 1.30-2.00pm during lunchtime.

Please be aware that the PSA also run second hand uniform sales. Please see the school website, the school calendar or the PSA Facebook page for details and dates.

## QUESTIONS ABOUT THE UNIFORM

If there is any doubt about whether a particular item is acceptable parents should check with the school before purchasing. The Headteacher reserves the right to exercise his discretion over any specific item in relation to whether or not it is an acceptable part of the school uniform

If you have any questions about the school uniform please email:

**[uniform@hws.haringey.sch.uk](mailto:uniform@hws.haringey.sch.uk)**



