



Highgate Wood School
Montenotte Road
Hornsey
London
N8 8RN

Roll: 1550

Headteacher: Patrick Cozier, BSc (Hons), MA, NPQH)

Human Resources Manager (36 hours per week - Term Time Only)

Scale PO3/4 (£37,722 - £43,860 pro rata)

Highgate Wood School wishes to appoint a well qualified, resourceful and flexible Human Resources Manager from 21st February 2022.

The role will require excellent communication and organisational skills and the ability to work flexibly. The post holder will require a good level of ICT competency and the ability to learn new skills where required.

For an application pack, please contact the HR Department on 020 8342 7970 or email mzp@hws.haringey.sch.uk or alternatively, packs are available to download from the TES website.

Closing date for applications is Wednesday 26th January 2022 – 09.00 am

Interviews to be held Friday 28th January 2022.

Highgate Wood School is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment.