Highgate Wood School

Highgate Wood School is a mixed Comprehensive School group 7, situated in the Crouch End playing field area of the London Borough of Haringey.

Age range 11 – 18

JOB DESCRIPTION

Name:

Title of Post:	**Teacher of Music (KS3 to KS5)**
Salary Grade:	Main Pay Scale (Inner London Scale)
Accountable to:	Head of Department, Line Manager to the Department and Headteacher

A. PLANNING, TEACHING AND CLASS MANAGEMENT:
Class teachers teach allocated pupils by planning their teaching to achieve progression in learning by:
• Teaching their subject across the age and attainment range.
• Identifying clear learning objectives and specifying how they will be taught and assessed;
• Setting tasks which challenge pupils and ensure high levels of interest;
• Setting appropriate and demanding expectations;
• Providing clear structures for lessons, maintaining pace, motivation and challenge;
• Making effective use of assessment and ensuring coverage of the programmes of study;
• Ensuring effective teaching and best use of available time;
• Using ICT to advance learning
• Monitoring and intervening to ensure sound learning and discipline;
• Using a variety of teaching methods to: o match approach to content, structure information, present a set of key ideas and use appropriate vocabulary; o question effectively, listen carefully to pupils, give attention to errors and misconceptions.
• Ensuring pupils acquire and consolidate knowledge, skills and understanding appropriate to the subject taught; and
• Evaluating their own teaching critically to improve effectiveness
• Participating in appropriate INSET/Professional Development
• Contributing to the development of teaching and learning materials eg schemes of work, for their subject area.
• Taking account of pupils' needs by providing structured learning opportunities which develop the areas of learning identified in national and local policies and particularly the foundations for literacy and numeracy;
• Encouraging pupils to think and talk about their learning, develop self-control and independence, concentrate and persevere, and listen attentively;
• Using a variety of teaching strategies which involve planned adult intervention,
• Managing other adults in the classroom,
• Having a clear understanding of subject knowledge for their curriculum area, and staying up-to-date with this.
• Understanding how students learn, as supported by evidence from research
• Explicitly teaching new ideas and modelling these for students
• Building the subject scheme of students by linking new with prior knowledge

B. MONITORING, ASSESSMENT, RECORDING, REPORTING
Class teachers monitor, assess and report the progress of the pupils allocated to them by:
• Assessing how well learning objectives have been achieved and use them to improve specific aspects of teaching;
• Marking and monitoring pupils' work and setting learning targets for their progress;
• Assessing and recording pupils' progress systematically; keeping records to check that work is understood and completed; monitoring strengths and weaknesses to inform planning and recognising the level at which a pupil is achieving; and
• Preparing and presenting informative reports to parents.
• Taking action to close any gaps in their teaching groups.

OTHER PROFESSIONAL REQUIREMENTS
Class teachers
• Have a working knowledge of teachers' professional duties and legal liabilities e.g. equal opportunities
• Operate at all times within the stated policies and practices of the school;
• Establish effective working relationships and set a good example through their presentation and personal and professional conduct;
• Endeavour to give every child the opportunity to reach their potential, to meet high expectations and reach the five outcomes of The Children Act: - staying safe - being healthy - enjoying and achieving - making a positive contribution - able to attain economic well being
• Contribute to the corporate life of the school through effective participation in meetings and management systems necessary to co-ordinate the management of the school;
• Take responsibility for their own professional development and duties in relation to school policies and practices;
• Act as form tutors and participate actively in House/year group
• Liaise effectively with parents
• Accept any reasonable additional responsibilities which might from time to time be determined.
• You may be required to teach some Key Stage 3 History or ECS.