

11<sup>th</sup> November 2022

Dear Parents\Carers,

I trust you are well and managing to adjust to the shortening daylight hours of Autumn.

I am writing primarily to alert you to our upcoming focus on punctuality and cooperation – part of our work to fully embed the Highgate Wood Way and our 4Cs. This will be our Cooperation Focus Spotlight – in which we expect everyone to arrive to school and to lessons on time.

Whilst most students arrive to school on time and go to their classes promptly, we do have those who are late – either occasionally or regularly. This is disruptive to lessons and to learning and is entirely unnecessary. We will be closely monitoring all students' punctuality to school and lessons over the coming weeks and will be calling home should there be a concern. Should you receive a phone call or message from the school about your child's lateness I would be grateful if you could reinforce our message of the importance of punctuality.

If you have not yet signed up to the Satchel One, please do so as it is through Satchel One that you will now receive information about your child's achievements and behaviour, as well as information about their homework. We will also use Satchel One to share school reports with families. If you need help in connecting to this system, please email Mr Ashman ([tas@hws.haringey.sch.uk](mailto:tas@hws.haringey.sch.uk))

You will also soon receive information from Mr Ashman about our new system for virtual Parents Evenings. Whilst bookings for Year 9 Parents Evening on Thursday 1<sup>st</sup> December and for Pastoral Review Day on Wednesday 7<sup>th</sup> December have not yet opened, it is important that families check they can access the system.

You may be aware that next week is Anti-Bullying Week. Amongst the things the school will be doing to mark this event is to encourage all our students to register on Tootoot – the website and mobile App through which they can report any issues of concerns. Students' invitations to sign up to Tootoot have been sent to their school email accounts. Please encourage your child to visit <http://londonmail.lgfl.net/> and sign up.

In the coming week, on Thursday 17<sup>th</sup> November, we will be having our Sixth Form open evening. To allow us to prepare for this we will be following the timings for a "condensed day", with school finishing at 2:25pm. Students and families who wish to attend the event should have booked their tickets. Please visit <https://bit.ly/hws6oe> if you have not done so.

Highgate Wood School Student Council supports individual action to address the issues of Climate Change and promotes the United Nations top 10 recommendations.



5-minute showers



Drive less



Lights off



Local produce



Recycle



Meat-free meals



Zero-waste fashion



Unplug



Refill and reuse



Bring your own bag

I would also like to draw your attention to a forthcoming meeting for parents of students of Black and Asian Heritage. The meeting will be held at the school from 5:00pm to 7:00pm on Tuesday 22<sup>nd</sup> November. It will provide an opportunity for parents to find out what we are doing as a school to create positive experiences and a sense of belonging for all of our students. Importantly, it will also be a meeting in which we actively seek your views. It is the first of three meetings planned for this academic year.

I would also like to give an advanced reminder for our Winter Concerts on 12<sup>th</sup> and 13<sup>th</sup> December. Though this is still a little way off, I am sure they are going to be fantastic events and should certainly be a date for your diary.

In closing I would also like to draw your attention to the ongoing Online Auction from the PSA. This auction is one of the PSA's main fundraisers for the school and has a collection of brilliant, quality items to bid for. Please visit <https://bit.ly/hwspsa22> to see them.

As ever, I would like to thank you for your continued support and wish you and your family the very best for the coming weeks.

Yours sincerely



Patrick Cozier  
Headteacher